

SAN LORENZO VALLEY UNIFIED SCHOOL DISTRICT



**Regular Meeting of the Board of Trustees
December 14, 2011
District Office Multi-Purpose Room
325 Marion Avenue, Ben Lomond, CA
6:00 PM**

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MINUTES

Meetings are Recorded

CALL TO ORDER: District Office Conference Room, 325 Marion Avenue, Ben Lomond

- Public Comments for Closed Session Items Only

I. CLOSED SESSION: 5:30 p.m.

- Conference with Legal Counsel-Anticipated Litigation
Initiation of litigation pursuant to subdivision (c) of Section 54956.9: 1 potential case

II. OPEN SESSION: 6:00 p.m., District Office Multi-purpose Room, 325 Marion Ave., Ben Lomond

A. WELCOME AND CALL TO ORDER

Dr. Tellez, President, called the Open Session to order at 6:02 p.m.

B. ROLL CALL

Present:	Dr. Kip Tellez, President	Ms. Lea Dakota, Clerk
	Ms. Kathleen Ritchie, Trustee	Ms. Laura Dolson, Trustee
	Mr. George Wylie, Trustee	

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Julie Brazil, Transportation Specialist.

D. APPROVAL OF AGENDA

**MSC Dakota/Ritchie to Approve the December 14, 2011 Board Agenda as presented.
The Motion carried with a 5-0 vote.**

E. REPORT OUT OF CLOSED SESSION

There was no report out of Closed Session.

F. APPROVAL OF MINUTES

November 16, 2011 – Regular Board Meeting
**MSC Dakota/Ritchie to Approve the November 16, 2011 Board Minutes as presented.
The Motion carried with a 5-0 vote.**

SAN LORENZO VALLEY UNIFIED SCHOOL DISTRICT

G. COMMUNITY INPUT

There was no community input.

H. ORGANIZATIONAL UPDATES

Miss McMillan, SLV Student Representative, reported the various events happening at the school sites. Ms. Lust, SEIU Representative, and Mr. Thomas, SLVTA Representative, had no report. Mr. Wylie, Trustee, attended the SCCOE Meeting and delivered the resolution approved by SLVUSD Board supporting the COE Trustee Redistricting. The SCCOE Board approved the new Trustee Redistricting. He attended the “American Teacher” movie at the Nickelodeon in Santa Cruz, EduTech Meeting, and the grand opening of the HS/MS Library. Ms. Dolson, Trustee, attended the SCCOE Board Meeting, a site visit to the high school with Ms. Haff, the “American Teacher” movie, the grand opening of the HS/MS Library, and the Parent GATE Meeting. Ms. Ritchie, Trustee, attended the SCCOE Board Meeting, the grand opening of the HS/MS Library, and requested information regarding the 7th period P.E. issue at the high school from District Administration. Ms. Dakota, Clerk, attended the Diversity Works Meeting and the grand opening of the HS/MS Library. Dr. Tellez, President, attended an alternative middle school for expelled students in Pajaro Unified School District.

I. SUPERINTENDENT’S REPORT

Ms. Haff, Superintendent, provided her Superintendent’s Report. She attended Ad Co, high school observations with Ms. Marcellin, regular site visits for all schools, a dinner with new Superintendents, BASTA Meeting, SECA Planning Meeting, and met with the Athletic Directors of the secondary schools, their principals, and Mr. Betando to review the District’s new Coaches Manual. The highlight was the grand opening of the HS/MS Library and reported that she has received nothing but positive responses and comments in regards to the new library. She attended the film “Miss Representation” at the McPherson Center and had breakout sessions with other women leaders and female high school students to discuss how women are portrayed in movies. Ms. Haff reported on the new Transitional Kindergarten Program with more information to follow. She attended a SECA Meeting, New Teacher Meeting with Ms. Marcellin, SLVTA negotiations (briefly) before breaking her right wrist. Ms. Haff attended Ms. Lorna Gutierrez’s Retirement Party, Ad Co, a Managers’ Meeting for the Progressive Discipline Training - Part 2, the Frisbee Golf Course Meeting, Labor Management, and will be going on a tour to a theater with Mr. Steve Parker, HMC-Beverly Prior Architect. She reported that the Pool Room is currently at the State for approval and will be scheduling meetings in January regarding the new P.A.C. for SLV.

Ms. Haff requested to schedule a Special Board Meeting to be held the second week of January to bring a resolution to the Board regarding the submission of a grant for Transportation .

J. RECOGNITION

- 1. Transportation Specialist, Julie Brazil Haff
 Mr. Steve Burley, Director of Transportation, Ms. Haff, the Board members, Ms. Lust, and members of the community praised and thanked Ms. Brazil for her “above and beyond” work ethic during school closures and power outages. Ms. Brazil was presented with a small gift and certificate in recognition of her outstanding service to the SLV District.

K. ACTION ITEMS

1. First Reading (*indicates items that may be acted upon at First Reading)

- *a. Annual Organizational Business (Due to Timeline)Haff/Tellez

SAN LORENZO VALLEY UNIFIED SCHOOL DISTRICT

In compliance with Board Bylaw 9100 – Organization, the Governing Board is required to hold an annual organizational meeting within the time limits prescribed by law. (Education Code 35143)

- 1. Annual Election of President to the Board of Trustees – Nominated Ms. Lea Dakota
- 2. Annual Election of Clerk to the Board of Trustees – Nominated Ms. Kathleen Ritchie
- 3. Annual Appointment of the Superintendent as Secretary to the Board of Trustees – Nominated Ms. Julie Haff
- 4. Annual Appointment of Representative to District Curriculum Coordinating Council – Nominated Mr. George Wylie and Ms. Laura Dolson
- 5. Annual Appointment of Representative to Diversity Works – Nominated Ms. Lea Dakota
- 6. Annual Appointment of SLVUSD Bond Oversight Committee – Nominated Ms. Kathleen Ritchie and Ms. Lea Dakota
- 7. Annual Appointment of Representative to Arts Committee – Nominated Ms. Kathleen Ritchie and Ms. Lea Dakota
- 8. Annual Appointment of Representative to the EduTech Committee – Nominated Mr. George Wylie
- 9. Annual Appointment of Representative to the GATE Committee – Nominated Ms. Laura Dolson and Ms. Kathleen Ritchie

MSC Ritchie/Wylie to Approve the Nominations for President, Clerk, Secretary and various Representatives for the Annual Organizational Business. The Motion carried with a 5-0 vote.

III. ADJOURN OPEN SESSION

Dr. Tellez, President, adjourned the Open Session to enable the newly appointed President and Clerk to assume their positions at the Board table at 6:34 p.m.

IV. RECONVENE OPEN SESSION

Ms. Dakota, President, reconvened Open Session at 6:35 p.m.

L. PUBLIC HEARING

- 1. Proposed Change in Statutory School Fees Dakota
 The law requires that the Board conduct a Public Hearing to allow for public comment on the proposed change in Developer Fees prior to approval. The Public Hearing Notice was printed in the San Lorenzo Valley Press Banner and posted at the schools and at the District Office.
 The Public Hearing was opened at 6:36 p.m.
 No comments were received.
 The Public Hearing was closed at 6:37 p.m.

M. ACTION ITEMS

- 1. **First Reading (*indicates items that may be acted upon at First Reading)**
 - *a. Approval of Resolution #2011-12-10 Which Changes Statutory School Fees Imposed on New Residential and Commercial Industrial Construction Pursuant to Education Code Section 17620 and Government Code Section 65995 (Due to Timeline) Reyes
 A recent study performed by Koppel & Gruber Public Finance, dated November 21, 2011, indicates that the District is currently justified in collecting school fees at an amount less than the maximum authorized

SAN LORENZO VALLEY UNIFIED SCHOOL DISTRICT

by the State and below the school fees currently being levied by the District.

The residential fees were reduced from 2.63 to 2.56 per square foot. The commercial fees were reduced (on a sliding scale) from a maximum of .42 cents to .13 cents per square foot.

The Board had questions in regards to how the portables were counted in the capacity report. District Administration will research this with the consultant and bring this information back to the Board.

Superintendent's Recommendation – Approve

MSC Ritchie/Dolson to Approve Resolution #2011-12-10 Which Changes Statutory School Fees Imposed on New Residential and Commercial Industrial Construction Pursuant to Education Code Section 17620 and Government Code Section 65995. The Motion carried with a 5-0 vote.

- b. Approval of Single Plan for Student Achievement – Boulder Creek Elementary School..... Marcellin

Each school is required to have a Single Plan for student achievement in order to receive categorical funds. Single Plans are developed with input and involvement of staff and parents, and goals specifically address how each site will show progress in Language Arts and Math on the California Standards Test, as well as, improved method and modes of communication.

Ms. Marcellin provided a brief overview of the Single Plan for Student Achievement for BCE. She also thanked the principal and staff of BCE for their work.

The Board thanked the principal and staff and asked what the plan is to close SpEd achievement gap.

This item will return as a Consent Item.

Superintendent's Recommendation – Approve

- *c. Approval of 2011-12 First Interim Financial Report and Positive Financial Solvency Certification (Due to Timeline) Reyes

The First Interim Report reflects October 31, 2011 year-to-date and projected fiscal data for all funds of the District. Included in this three year projection are the assumptions used for these projections. The District will be able to meet its financial obligations for the current and two subsequent fiscal years.

Trigger cuts will be made resulting in \$13/ADA or about \$27,500 to SLV, and a 51% cut to Transportation reflecting a \$173K to SLV.

A copy of the complete report is available at the District Office.

The District will file a positive certification.

Superintendent's Recommendation – Approve

MSC Ritchie/Dolson to Approve the 2011-12 First Interim Financial Report and Positive Financial Solvency Certification. The Motion carried with a 5-0 vote.

- *d. Consideration for Adoption of the Resolution of the Board of Trustees of the San Lorenzo Valley Unified School District Approving the Annual and Five-Year Report for Fiscal Year 2010-11 in Compliance with Government Code Sections 66006 and 66001 – Resolution #2011-12-11 (Due to Timeline) Reyes

SAN LORENZO VALLEY UNIFIED SCHOOL DISTRICT

Government Code Section 66006(b) states that for each separate account established for statutory and alternative school facilities fees (reportable fees) received for additional school facilities (school facilities) for students from new development, the San Lorenzo Valley Unified School District shall, within one hundred eighty (180) days after the last day of the fiscal year, make information available to the public.

Superintendent's Recommendation – Approve

MSC Ritchie/Dolson to Approve Resolution #2011-12-11 – The Board of Trustees of the San Lorenzo Valley Unified School District Approving the Annual and Five-Year Report for Fiscal Year 2010-11 in Compliance with Government Code Sections 66006 and 66001. The Motion carried with a 5-0 vote.

- *e. Approval of Master Consulting Services Agreement with California Financial Services (Due to Timeline)..... Reyes

The District has established its need for an analysis of its demographics, existing school facilities, projected school facility funding needs and potential revenue sources, such as can be provided in a Facilities Check Up for Capital Facilities Projects.

Superintendent's Recommendation – Approve

MSC Ritchie/Dolson to Approve the Master Consulting Services Agreement with California Financial Services. The Motion carried with a 5-0 vote.

- f. Consideration of California School Board Association (CSBA) Legal Alliance Membership Dues for 2011-12 Wylie

The CSBA Legal Alliance works to provide school districts additional protection from frequent court challenges and the opportunity to initiate legal remedies when necessary.

The Board requested that this item be brought back as a Consent Item proposing to pay a partial payment for the CSBA Legal Alliance Membership dues of \$1,000.

2. Consent

Superintendent's Recommendation – Approve

MSC Ritchie/Dolson to Approve the Consent Items as presented. The Motion carried with a 5-0 vote.

- a. Approval of Board Policies: 1100 – Communications with the Public, 1160 – Political Processes, 2140 – Evaluation of the Superintendent, 2210 – Administrative Discretion Regarding Board Policy, and Approval of Board Bylaws: 9123 – Clerk, 9140 – Board Representatives, and 9323.2 – Actions by the Board Haff

- b. Approval of Board Policies: 3270 – Sales and Disposal of Books, Equipment and Supplies, 3280 – Sale or Lease of District Owned Real Property, 3320 – Claims and Actions Against the District or Any of its Officers and Employees, 3220.1 – Lottery Funds, 3555 – Nutrition Program Compliance, 3580 – District Records, and 6163.2 – Animals at School..... Reyes

- c. Approval of Single Plan for Student Achievement - SLVMS Marcellin

- d. Approval of Obsolete Books – San Lorenzo Valley Middle School Marcellin

- e. Approval of Warrant Registers Reyes

- f. Acceptance of Donations Reyes

- g. Approval of the Contract for the Interim Director of Personnel Reyes

SAN LORENZO VALLEY UNIFIED SCHOOL DISTRICT

- h. Approve Request for Allowance of Attendance Due to Emergency Conditions Form J-13A Reyes
- i. Approval of Personnel Actions Betando

Employment:

Jeannine Bolles, Custodian, SLVMS, 11/28/11
George Marro, Computer Resource Specialist, District, 12/1/11

Professional Growth Stipend:

Sherry Parker, School Administrative Assistant, SLVE, 11/1/11

Coaching Assignments – SLVHS:

Jerry Crow, Girls’ Varsity Basketball Coach, 11/1/11-2/10/12
Kirk Jennings, Girls’ JV Basketball Coach, 11/1/11-2/10/12
Mark Mercer, Assistant Athletic Director, 8/12/11-6/8/12

Employee Stipends (Non-Coaching):

Myrna Crooks, Accompanist, SLVHS, 8/17/11-6/8/12
Melissa Stockton, GATE Instructor, SLVMS, 1/9/12-6/1/12
Jennifer Lahey, GATE Instructor, SLVMS, 1/9/12-6/1/12
Karen Snedeker, GATE Instructor, SLVMS, 1/9/12-6/1/12
Cheryl Morris, GATE Instructor, SLVMS, 1/9/12-6/1/12
Lee Overbeck, Web Design/Maintenance, District Office, 7/1/11-6/30/12
Paul Dias, After-School Band, SLVE, 10/21/11-11/20/11

III. ADJOURNMENT

Ms. Dakota, President, adjourned the Open Session at 7:50 p.m.

Respectfully Submitted:

Witnessed By:

Julie Haff, Superintendent and Secretary
Board of Trustees

Ms. Ritchie, Clerk
Board of Trustees



<p align="center">San Lorenzo Valley Unified School District's Strategic Plan Leading The Learning / Getting Better on Purpose!</p> <p align="center">Goal #1 – Educating Our Students / Student Achievement Goal #2 – Improving Communication with our Constituents Goal #3 – Safe, Effective, and Efficient Operations</p> <p align="center">The Strategic Plan can be viewed at http://www.slvusd.org/plan.htm</p>
